



# NEW STUDENT INFORMATION

2021



## JUNIOR SCHOOL

Arundel Road | Erina Heights NSW 2260 | Australia

### Junior School Administration

<b>Telephone:</b>	4365 8416
<b>Facsimile:</b>	4365 1860
<b>Email:</b>	<a href="mailto:jsadmin@ccgs.nsw.edu.au">jsadmin@ccgs.nsw.edu.au</a>
<b>Junior School Office hours</b>	Monday - Friday 8:00am – 4.00pm

### School Administration

<b>Reception Opening Hours</b>	Monday - Friday 8.00am - 4.30pm
<b>School hours</b>	8:30am – 2.50pm (Infants) and 3:00pm (Yrs 3-12)
<b>School grounds supervision</b>	8:00am – 3:30pm
<b>Uniform Shop [Canary Corner]</b>	8.30am – 3.30pm Monday - Friday
<b>P&amp;F Clothing Pool</b>	8.00am – 3.00pm Thursday during term

### General Enquiries

<b>Telephone:</b>	4367 6766
<b>Facsimile:</b>	4365 1860
<b>Email:</b>	<a href="mailto:info@ccgs.nsw.edu.au">info@ccgs.nsw.edu.au</a>

### Communication

<b>Absences</b>	SMS - 0427 016 216
<b>Public website</b>	<a href="http://www.ccggs.nsw.edu.au">www.ccggs.nsw.edu.au</a>

### Term Dates 2021

<b>Term 1 2021</b>	10 weeks	Wednesday 27 January – Thursday 1 April
<b>Term 2 2021</b>	9 weeks	Tuesday 20 April – Friday 18 June
<b>Term 3 2021</b>	9 weeks	Tuesday 13 July – Friday 10 September
<b>Term 4 2021</b>	10 weeks	Tuesday 5 October – Wednesday 8 December

# WELCOME

At Central Coast Grammar School we set the children on a life long educational journey, where challenge, curiosity and imagination lead to new paths. The future holds much promise for each child, and we encourage them to go forward and embrace all that life offers.

Starting a new journey is always exciting, but at the same time it is a period of trepidation about what's next. One thing I have learnt over the years in the ever changing educational environment is that these are natural feelings and will quickly be replaced with confidence and a sense of adventure.

If a child is treated as though they can, they will. Children will live up to or down to the expectations we set them. Our teaching and learning programs are aimed at capturing both the hearts and minds of our children. Showing children how to learn, having them know the joy of learning, treating them with respect and love, helping them move from dependence to independence, always acting in the way we wish them to act with integrity, honesty, justice, sincerity and compassion is central to our activities.

For children to learn and thrive they will need support and encouragement from us all. Home, community and school are interconnected. In essence we all need to work together. Together we can make a remarkable contribution to the social, emotional and academic journey of our children. Our shared beliefs about how children learn determine, more than anything else, how teachers teach and what parents expect of our school. Our shared beliefs about the nature of children also determine the way we treat them and the kind of education we offer them.

We look forward to taking this educational journey with your family.



# ABOUT US

Central Coast Grammar School is an independent, K-12, coeducational, non-denominational school with a Christian ethos. Established in 1985, the school offers a broad education to its 1150 students. Situated on a 17 hectare single campus in Erina, 1.5 hours north of Sydney, the school enjoys a magnificent setting and first class facilities.

The school commenced on 6 February, 1985 with 165 pupils enrolled and a teaching staff of 19. The original charter of the school was to establish a place of honest endeavour, striving to meet the individual needs of its pupils, and drawing out from them their best efforts in the varied fields in which their talents lie.

Mr Ron Chambers was the Founding Headmaster and led the school through a period of growth until his retirement in 1987. Mr Richard Lornie, the school's Founding Deputy Head, was appointed Headmaster in 1988. His 20 year leadership brought CCGS to the forefront of independent education in the region. In 2009, Mr William Low became the school's 3<sup>rd</sup> Headmaster.

Today, our school is structured to reflect the developmental needs of students and is divided into a Junior School (K-6), Middle School (7-9) and Senior College (10-12). As a coeducational school on a single site, siblings of different age groups can enjoy the benefits of remaining together throughout their school years, further fostering the school family spirit which exists within our school. Currently there are approximately 1300 pupils and a staff of over 160. Our results in public examinations are consistently outstanding making Central Coast Grammar School the flagship educator on the Central Coast.

## FACILITIES

Since CCGS began, there has been a vigorous tradition of building and growth. Our Parents and Friends' Association, along with the School Board and parent contributions, ensure facilities are constantly upgraded to provide the best possible learning environment for our students.

The Judy Stokes Infants Centre opened in November 2007, a purpose built learning environment for our youngest students. The ARTEC building housing both Junior and Senior Art rooms, Design and Technology workshops, Textile Technology, Food Technology commercial kitchens, Information Technology and Photography dark rooms. The John Taylor Science Centre was opened in 2012 with new classrooms and refurbishments to existing classrooms and office space.

Located at the heart of the campus is the new library opened in 2010. A spacious, air-conditioned learning environment, it features a state of the art technology laboratory

In June 2014, a new Performing Arts Centre opened with a 750 seat, acoustic designed, tiered theatre able to accommodate the whole of the Junior or Senior Schools. The theatre includes a large stage, orchestra pit and sound and lighting box. In addition to the main theatre there is also 7 learning spaces, large and medium rehearsal rooms, a drama room and 11 music tutorial rooms. There is a recording studio and large instrument stores.

Scheduled for completion in 2021, is a brand new, state of the art Junior School, for students in K-6. Construction of this project will accelerate the school's capacity to deliver next generation education at the heart of its strategic plan.



# VALUES

## **What does Central Coast Grammar School believe in?**

Respect - Self Respect, Respect for Others, Respect for School

## **The most essential standard of behaviour is all members of the community treat one another with:**

Kindness, Honour, Respect

## **Central Coast Grammar School Core Values:**

Care of Others, Generosity and Selflessness, Personal Integrity, Love and Loyalty, Respect and Forgiveness, Responsibility and Self Discipline, Compassion and Friendship, Courage and Perseverance, Truthfulness and Honesty.

# OUR COMMUNITY

Central Coast Grammar School is an inclusive school. A unique feature is its strong family spirit. We acknowledge the important role parents and the community play in educating our children. As such, we open our gates and minds to the many possibilities, encouraging parents to become involved.

## **Parents as Partners**

The Parents as Partners program runs in Terms 1 & 2 and once completed, gives parents the opportunity to attend excursions (including the K-2 Camp) and assist in the classroom as a helper.

## **Parents and Friends**

The Parents and Friends work directly for the benefit of the school. The role is to develop community feeling and help in fundraising activities. Highlights include the Spring Fair, the Headmaster's Welcome Gathering, the annual Art Show and Trivia Night.

## **Parent Representatives**

A key link between parents and our school is via our parent representative scheme. Dedicated parents from each grade organise events and welcome & introduce new families into the community.

## **Fathers Group**

The Fathers Group is made up of CCGS fathers and is responsible for the planning and organisation of the highly anticipated annual Fathers and Children Camp, along with the very popular Fathers Day breakfast.

## **Grandparents' Day**

Every year we celebrate Grandparents' Day with a special morning tea and concert. We also invite grandparents to enter classes to appreciate their grandchild's efforts and talents.

# KEY EVENTS – NEW STUDENTS 2020-2021

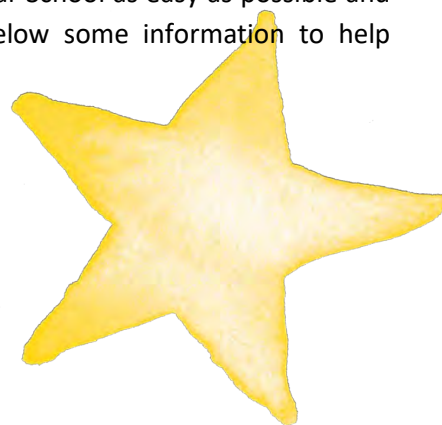
## Junior School Years K-6

DATE	EVENT
<b>2020</b>	<b>Years 1 – 6</b>
Thurs 19 November	Years 1-6 2020 Classroom Orientation Day – New students
Tues 24 November	Years 1-6 2020 Classroom Orientation Day – New students
<b>2021</b>	<b>Years K-6</b>
Wed 27 January	Term 1 start for all students (except Kindergarten)
Wed 27 Jan – Fri 29 Jan	Best Start Screening - appointment dates for Kindergarten students
Mon 1 February	Term 1 start for Kindergarten students



# BEFORE THE FIRST DAY OF SCHOOL

We want to make your child's transition to the Central Coast Grammar School as easy as possible and help them understand their new environment. We have listed below some information to help prepare your child for entry into our Junior School.



## Checklist

- Attend Orientation Events
- Purchase uniform – List emailed to parents
- Purchase books – List emailed to parents
- Purchase equipment – List emailed to parents

## Orientation Events

### 3-step Process for Orientation

**Years 1-6 Welcome Day** – This involves parents and children attending the school to meet each other. Children will join a class for the whole day whilst parents can find out more about the opportunities available at our school. Students will be picked up at the end of the school day.

**Years 1-6 Orientation Days** – The children spend a whole day at school to familiarise themselves with CCGS and meet their future peers.



## Uniform

New students to CCGS will need to purchase school and sports uniforms. Summer uniform is worn in Terms 1 and 4. Winter uniform is worn in Terms 2 and 3. New uniforms and class equipment can be purchased from our on-site Uniform Shop. Preloved uniforms are available from the P&F Clothing Pool. Uniform lists will be available at Orientation Events.



- **New and Pre-Loved Uniforms**  
Uniform Shop [known as Canary Corner] located near the Canteen.  
Term time opening hours: 8:30am- 3:30pm Monday - Friday  
Summer holiday opening hours: details will be available on our CCGS website by mid-December: [www.ccgns.nsw.edu.au](http://www.ccgns.nsw.edu.au)
- Enquiries: 4365 8424, Lynn Loughman, Uniform Shop Manager
- All items of school uniform and personal items such as texts and workbooks should be clearly labelled with the student's name.
- As all students use the same style of CCGS school bag, a name label with the student's name should be placed on their school bag.

The School Uniform helps to develop unity and pride within our community. Enrolment at CCGS is dependent upon parents and students accepting and supporting the school's uniform requirements.

## Booklists and equipment

Textbook orders can be completed online directly with the supplier, Five Senses Education. Some equipment may also be purchased from the Uniform Shop (please check availability). Order forms and information will be emailed to families and will also be available on the MyCCGS Junior School page.

## Travel information

Children can travel by bus to and from the school or can be collected at the top car park by parents. A teacher supervises the bus line and walks children to the buses each afternoon. Another teacher accompanies the children to the car park for collection by parents. Please visit the NSW transport website to apply for a school Opal card for bus travel.

### Travel Pass Application Forms

<https://transportnsw.info/tickets-opal/opal/get-opal-card>

## After School Care

After School Care operates on the school grounds every afternoon from 3pm until 6pm. Before School Care is available from 6.30am at Erina Heights Public School and children are transported to school by mini bus at 8.20am. Please contact TASK Before & After School Care on 1300 827 500.



# FIRST DAY PROCEDURES

## What to pack?

- Books (from Year Booklist)
- Equipment (from Year Equipment list)
- Lunchbox with recess/lunch and separate fruit break (piece of fruit)
- Bottle of water
- Sun hat for outside play



## What to wear?

Full formal uniform on first day of Term 1. Your child will be provided with a timetable during the first week to indicate which days are sports days (Term 1 and 4 – Summer Uniform, Term 2 and 3 – Winter Uniform) with blazer and formal hat.

## Years 1 – 6 Wednesday 27 January 2021

- All new students to CCGS should arrive at school by 8.15am and make their way to the inside of the Library. There will be a brief welcome.
- CCGS staff will be there to greet students and buddy them up with a peer in their class.
- The class teacher will advise all new students on procedures with which students need to be familiar. This includes bounds, uniform requirements, sick bay, canteen procedures etc.
- The canteen will operate on the first day of school for students in grades 3-6.



# OUR SCHOOL

## Specialist Teachers



Our aim is to give children a wide range of opportunities. This diversity of choice means children find areas in which they can succeed, using the confidence gleaned from success to springboard into areas they may find challenging.

We endeavour to build on strengths. As such, our school offers specialist teachers dedicated to their own subjects. Students can benefit enormously in honing their interests and talents through lessons in Art, Health, Languages – French, Indonesian and Japanese, Library, Music and Physical Education.

### **Art – 60 minutes per week**

Art opens the mind to higher order thinking skills associated with creativity. Within the Junior School students explore the Visual Arts under the care of specialist Art teachers. They investigate a wide range of themes and media, which often directly relate to the topics being explored within their classrooms. All students are exposed to a variety of artists, whose work is used to inspire the students' own art making.

### **Health – 60 minutes per fortnight**

Learning about nutrition and diet is crucial for our children and the Junior School has a specific focus on teaching healthy lifestyles. The topics include diet, healthy living, self-awareness and relationships.

### **Languages – 30 minutes per week (Kindergarten) / 60 minutes per week (Y1 – Y6)**

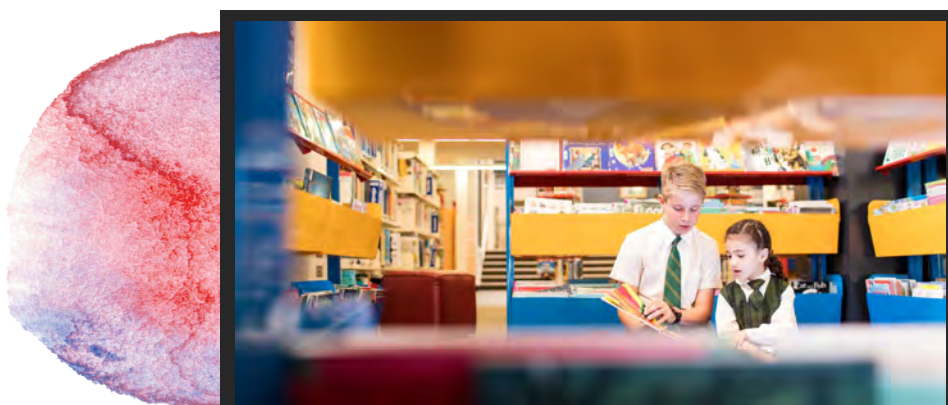
Learning a different language, and the variations in cultures, assists children to gain a greater perspective of our 'global village'. The children focus on the cultural aspects as well as gaining a grasp of language in a fun and interactive way. The following languages are offered: French – Kindergarten to Year 2, Indonesian – Years 3 and 4 and Japanese – Years 5 and 6.

### **Library – 30 minutes per week (K-Y2)/ 60 minutes per week (Y3 – Y6)**

Teacher / Librarians conduct library classes each week. They work collaboratively with classroom teachers to support and enrich the curriculum, develop information literacy, use the Accelerated Reader program to improve comprehension skills and promote an ongoing love of reading.

### **Physical Education – 60 minutes per week**

To encourage children to be active, we provide each class with a specialist Physical Education lesson each week. These lessons will be used in sport, as well as developing coordination and aerobic fitness. The children may wear their sports uniform to and from school on the days they have PE and Sport.



# OUR SCHOOL

## Learning Support

Learning is a journey not a race

The Junior School understands that children develop at different rates at different times. We are aware of different learning styles and individual needs. Students from K-6 are involved in a rich curriculum which caters to a broad range of learning needs. We work on the premise that immersing our students in a stimulating environment will develop a well-balanced and competent individual, who is able to 'strive for excellence in all endeavours'.

The Learning Support Department operates across Kindergarten to Year 12 and draws on the expertise of qualified Learning Support Teachers and Learning Support Teacher Aides.

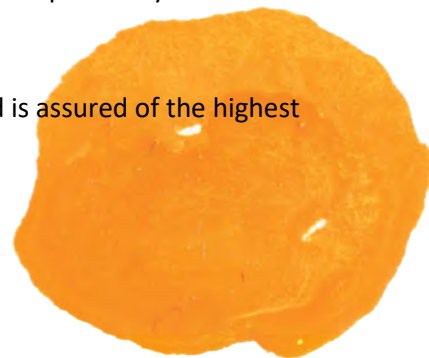
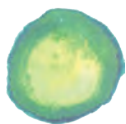
Learning Support is situated within Board of Studies Curriculum and is delivered through collaborative teaching with class teachers. We target remedial needs, extension needs and gifted and talented needs. Our students receive quality support that is delivered across a broad range of subjects within the class throughout each school day. Our skilled Learning Support staff utilise a range of techniques to deliver support in the classroom – collaborative planning, team teaching and small group interventions within class programs.

To remediate student learning in our Junior School we use a range of standardised tests, observation techniques and curriculum based assessments to track student progress and diagnose learning needs. Where required, students may be referred for further assessment by specialists such as psychologists, paediatricians, speech therapists and occupational therapists.

Students are extended across Mathematics, Literacy, Human Society and Its Environment, Science and Technology using a range of strategies to compact and differentiate curriculum. Eligible students are offered opportunities in a range of cocurricular competitions like the Da Vinci Decathlon, the Australian Mathematics Trust, Maths Challenge and the HICES Gifted and Talented Camp.

Our Learning Support Team works closely with our classroom teachers to explore ways to differentiate curriculum at every learning opportunity.

In doing so we maximise the delivery of Learning Support and each child is assured of the highest quality educational experiences throughout their school day.



# OUR SCHOOL

## Wellbeing

Central Coast Grammar School operates as a K-12 school with continuity of support for wellbeing across the school whilst at the same time having the structures, philosophy and practice to effectively support age appropriate practices in K-2, 3-6, 7-9 and 10-12.



### Director of Wellbeing

In order to meet the emotional and social needs of our children, we have a full time Director of Wellbeing. Mr Morrison runs programs for dealing with grief and anxiety, social skills lessons, and supports teachers and children within the classroom. As another level of support, we also have the services of onsite clinical psychologists. We encourage families to play an active role at the school.

### House System

In 2020, the School grew to have five Houses – Acacia, Grevillea, Ironbark, Nicholii and a new house, Banksia. Each House is led by a Senior House Coordinator, who has the overall responsibility of all staff and students in their respective Houses. House Leaders are responsible for the House activities in the Junior School.

### House Families

The School's unique House Family System promotes the notion of a school as a family, where every child is known and valued. 'Family' groups consist of a small group of students ranging from Kindergarten to Year 12 that meet once a week and get to know one another through House activities. These groups work like families, with older students taking a personal interest in the wellbeing of the younger members. A House Family Tutor oversees each 'family' group. The House Family Tutor monitors development, and provides pastoral care for each student, as they progress from Kindergarten through to Year 12. Students keep the same House Family and Tutor throughout their school years.

### Discipline

At times, children make mistakes. We view mistakes as learning opportunities. Where behaviour is deemed to go beyond the management of the classroom teacher, we take an involved stance, talking through issues with the children, representing and guiding the child. Our discipline approach is sensitive to the age and needs of all parties and includes a number of strategies so that a child learns to take responsibility, make better decisions, and grow in their understanding of right from wrong.

### Student Development

Central Coast Grammar School inspires and encourages each child to become involved in a range of activities which will contribute to their total development. We provide innovative cocurricular and sporting programs that challenge and stretch the mind in a nurturing environment.

### Student Support Team

This team consists of the Head of Junior School, the Deputy Head of Junior School, the Director of Wellbeing, the Head of Learning Support and the School Psychologist. This team meets weekly to review and assist identified students in the welfare and/or academic areas.



# OUR SCHOOL

## Outdoor Education

Outdoor Education is an integral part of every student's life at Central Coast Grammar School. The program begins in Kindergarten and follows a carefully planned and closely monitored *Scope and Sequence Chart* which ensures that all students achieve social and team-building outcomes by the time they complete Year 12.



In Infants, we focus on a 'camp' although there is no overnight element. These 'camps' are really social ways of having children interact more with each other, with teachers and with parents. Infants Camp operates over three days and involves one day that has parents taking all activities on site. The other two days may involve special outings – to a play centre or a BBQ picnic and to watch a movie. The children and staff love these opportunities.

All Years 3-6 children attend a camp each year. The program revolves around the theme of 'Challenge by Choice'. We have a scope and sequence of opportunities that slowly increase the challenges children encounter, from high ropes and dormitories in Year 3 to sailing and rock climbing in Year 6. This program allows teachers to enjoy getting to know the children in another environment and allows children to see teachers as people beyond the classroom and playground. This is a great way of building respect and rapport.

The opportunities these camps provide are key features of our school's focus on preparing children for the real world, increasing confidence and challenging children to give of their best.



# OUR SCHOOL

## Music

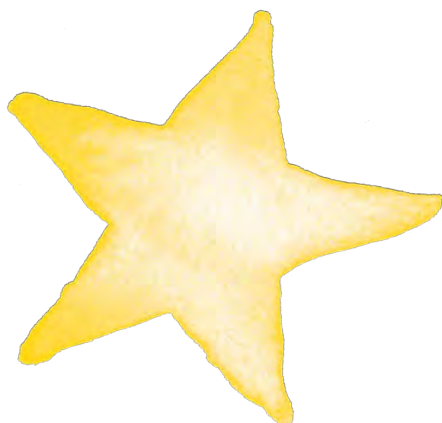
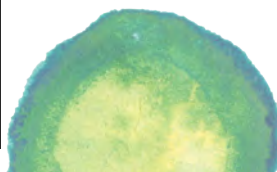
The Infants school operates a developmental music program based on the philosophies of Kodaly. The program is a child-centred way to teach music because it involves singing, movements, rhythmic and melodic dictation, creative work and 'hand signs'.

The Music program also develops children's aural, listening and playing skills as they learn to play music on a variety of instruments.

Year 3 students begin their music program by selecting either the strings or choral singing / percussion. The students who select the strings option are initially placed in small tutorial groups according to their musical experience and are later graded and placed in a group of children with similar ability, catering to each group's individual needs.

Year 4 students have the opportunity to continue learning their string instrument from Year 3 or are also offered a variety of instruments from the concert band, including: trumpet, flute, trombone, clarinet, saxophone and percussion.

The Years 5 and 6 program is based around learning the concepts and skills to compose music. Recorders, keyboards and percussion are used to encourage the playing and reading of music.





# OUR SCHOOL

## Performing Arts

Drama plays an integral role in a child's life. We provide opportunities for role play and performance throughout the year.

Students play a key role in our assemblies. The House Captains for the duty House each week run the proceedings. There are opportunities for children to perform a musical number, or short play, for the rest of the Junior School. Throughout the year we also invite special guests to perform for the children.

The Junior School Performing Arts (JSPA) program involves selected children from Year 6. Students involved in JSPA meet every Tuesday after school to prepare for an annual major production which occurs in Term 3 in the Performing Arts Centre. This opportunity brings together children to tackle more than just acting: we have children honing their talents as stage managers, musicians performing for an audience, set designers and make-up artists.



# OUR SCHOOL

## Sport

Students are offered real scope to experience different sports. We encourage participation and interest by having four week blocks of a wide range of sports.

### Infants Sport

We do not promote competitive sport in Infants. K-2 enjoys a combined sport session once a week. We also offer carnivals that are fun and challenging and focus on participation and doing one's best. These carnivals mirror those offered in Years 3-6: Swimming, Cross Country and Athletics.

### Years 3-6 Sport

Years 3-6 Sport occurs every Friday afternoon. Students participate in two sports codes per term. By the end of each year they will have experienced eight different physical activities. The majority of these activities involve professional coaches with our teachers as support.



### Saturday/Mid-week Sport

Students can join a school team in a variety of sporting codes, played on Saturday or mid-week including: Basketball, Cricket, Hockey, Netball, Rugby and Tennis.

Teams are entered in local competitions and training takes place before or after school.

### School & Inter-school Sport

Athletics, Cross Country, Swimming

### School Competition

In Years 3-6 we foster a healthy regard for competition. Children compete in the Junior House competitions in Swimming, Cross Country and Athletics Carnivals. Successful athletes then progress via the HICES pathway.

### HICES Competition

Each year, selected children attend the HICES Swimming, Cross Country and Athletics carnivals. If a child is successful at these carnivals, they enter the Combined Independent Schools (CIS) carnivals and, if successful there, progress to state presentation.





# CCGS Years 1 – 6

