APPLICATION FOR EMPLOYMENT - CASUAL TEACHER -



	Primary			Secondary			
PERSONA	AL DETAILS						
Surname:							
Given name/s:							
Title:				Date of Birth:			
Former na	ames (if appli	cable):					
Permaner	nt address:						
					State & Post	code:	
	or correspon	dence:					
(if different)	from above)	F			State & Post	odo:	
						Juce.	
Contact Inf	ormation						
Private:					Work:		
Mobile:							
Email:							
Country of Citizenship:							
Australiar	n Resident:		YES		N	0	

WORKING WITH CHILDREN CHECK

Working with Children Check Number:	
Working with Children Check expiry date:	

TEACHER ACCREDITATION – NSW Education Standards Authority

NESA Number:	
NESA Accreditation Level:	
NESA Accreditation Expiry date:	
Independent Schools Teacher Accreditation Authority (ISTAA)	
status (if applicable) & provide certificate:	

EDUCATION

SECONDARY EDUCATION

Highest Award	School Attended	Year of Award

TERTIARY EDUCATION (including current incomplete courses):

Name & location of Institution	Years of Attendance	Award Conferred	Date Conferred

TEACHING QUALIFICATION – I am qualified to teach (tick all that applies):

	Infants K-2		Primary 3-6
	Secondary – 7-12	Note subjects h	ere:

AVAILABILITY – please circle all applicable

· · · · · · · · · · · · · · · · · · ·				
Monday	Tuesday	Wednesday	Thursday	Friday

EMPLOYMENT HISTORY

Present Employment:			
Name of Employer:			
Address of Employer:			
State & Postcode:	Commencement	date:	
Name of your Manager & Position:			
Current Position: specify p/time, f/time etc.			
Reason for leaving:			
Other positions held with present employer:			

teaching: Fulltime Equivalent years	
teaching. Fulltime Equivalent years	

Past Employment:

(in reverse order from most recent employer)

From	То	Name & Address of Employment	Full time/Part time/Casual	Years Completed*

• Where part time teaching is listed, please note your FTE load.

• Part time and casual teaching will only be included in the calculation of service where appropriate evidence is provided.

Please provide the name and cont	tact details of three persons to who reference may be made in regard to professional
competency and character. These	references must be employers. Please note, referees may be contacted at any stage of the
recruitment process. You must ens	sure that you have advised them that they may be contacted to discuss your application.
Referee 1	
Name:	
Employer and position:	
Phone:	
Referee 2	
Name:	
Employer and position:	
Phone:	
Referee 3	
Name:	
Employer and position:	
Phone:	
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Please note that it is preferred to provide land line/school phone numbers.

EMPLOYMENT SCREENING

Positions are child-related employment. Child Protection Legislation requires preferred applicants to be subject to employment screening.

Have you ever had your registration, accreditation, licensing, or classification as a teacher or any		Yes	No
other entitlement to teach cancelled or suspended or withdrawn in Australia or any other country?			
Have you ever been refused registration, accreditation, licensing, or classification as a teacher in		Yes	No
Australia or any other country?			
Have you ever been dismissed or asked to resign as a teacher in Australia or any other country?		Yes	No
Have you ever (or are you currently) the subject of disciplinary proceedings (or any action that might		Yes	No
lead to proceedings) in relation to your employment in Australia or any other country?			
Have you ever been convicted of an offence carrying a penalty of imprisonment?		Yes	No

If you have answered **yes** to any of the above questions, please attach details.

DECLARATION

requirements of the position?	Do you have any illness/injury/health problem that may render you unable to carry out the inherent Yes No				

If you have answered yes to the above question, please attach details.

I certify that the information provided by me in this application form is complete and correct in every detail, and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or the termination of any employment that may be offered.

Applicant's signature	Date

ATTACHMENTS/CHECKLSIT

Listed below are the documents relevant to your application. Please submit copies that have been verified as true copies of the original either by a Justice of the Peace or a Solicitor.

Please note that copies are required of all applicable documents to complete your application. Please tick where attached.

	Cover letter
	Resume
	Proof identity 100 points (e.g. passport, birth certificate & licence/Medicare card
	Proof of citizenship/Australian residency (e.g. birth certificate, passport, visa)
	University final transcript of academic results indicating eligibility for Award and must include <i>Conferred Date</i> – Certified by a Justice of the
	Peace
	Teaching Qualifications – Certified by a Justice of the Peace
	Other Degrees, Diplomas or Certificates including First Aid Certificate (if applicable)
	Statement(s) of service showing:
	a) commencement dates
	b) termination dates
	c) whether service was full-time, part-time or casual
	d) for part-time or casual service, details of hours/days worked (must be included)
	Evidence of Teacher classification
	Evidence of ISTAA accreditation (if applicable)
	Working with Children Check Number
	Copy of COVID-19 Immunisation Record or copy of COVID-19 Digital Record
	Details of any relevant employment screening matter
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Accepted file types: Word documents, jpg images or pdf.

If this form is not submitted with your application and all associated information/documentation, then it will not progress.